

**DIPLOMA IN BUSINESS, TECHNICAL AND VOCATIONAL AND  
NATIONAL CERTIFICATE IN BUSINESS AND VOCATIONAL  
FEES STRUCTURE FOR 2019/20 ACADEMIC YEAR**

PARTICULARS	Year One		Year Two	
	Semester One	Semester Two	Semester One	Semester Two
Tuition fee	350,000	350,000	350,000	350,000
Guild Fee	20,000	20,000	20,000	20,000
Application Fee	10,000	-	-	-
Medical Insurance	10,000	10,000	10,000	10,000
Identity Card	10,000	-	-	-
Industrial Training		50,000		
NCHE Fund	22,500	-	22,500	-
Bank Charges per banking	2,500	2,500	2,500	2,500
<b>Total for Day Students</b>	<b>425,000</b>	<b>432,500</b>	<b>405,000</b>	<b>382,500</b>
Examination fees	123,000	123,000	123,000	123,000
<b>Optional Fees</b>				
Accommodation per semester	70,000	70,000	70,000	70,000
Meals per semester	240,000	240,000	240,000	240,000
<b>Items to be brought physically</b>				
A 4 Size White Bond Papers	1 Ream		1 Ream	
Toilet Papers medium size	1 Packet		1 Packet	
Students in the following programmes appear for industrial training at the end of each academic year:- National Diploma in Engineering, Certificate in Journalism and Information Communication Technology. The learners will provide their own training materials				
<b>The Management reserves the rights to adjust the fees without prior notice</b>				

**FEES PAYMENT POLICY:**

Parents who cannot afford paying full amount of fees at the beginning of the Semester/Term should pay at least half (50% of the total amount) at the beginning of the semester/Term and full payment (100%) before the end of the sixth and fifth weeks respectively. Parents/Guardians who depend on salaries to pay fees may approach the Bursar for adjustment in the fees payment policy.

Bank the school fees directly to any branch of the following banks in Uganda. Centenary Bank on Account No. 3100039152 or Post Bank Account No. 16312000000050 Bank of Baroda Account No. 95120200000096. Or any other gazzated college bank. The Account name is African College of Commerce and Technology. Proof of the bank pay in slip will be required.

**School Pay.** The college has introduced the School pay System to enable the students and their parents pay using their cel-phone anytime from anywhere. The students should pick their school pay cards from the Bursar.

**Accommodation:** The College provides accommodation for both male and female students. However, a student who prefers to have private accommodation is free to do so in agreement with the college administration and parent.

**Feeding:** The College provides meals to its students. This is optional. The menu is mainly rice, posho, potatoes, beans and ground nuts. Green vegetables in season. A special diet is available at an extra cost.

**Fees Refund:** The college does not refund fees paid in excess of the required amount, but will carry it forward to the proceeding semester, or to cover graduation fees.

Parents are advised to provide the student with personal tools, equipment and materials for programmes enrolled. Also needed is uniform for particular programmes eg Overall/overcoat, gumboots, helmet, gloves for Engineering; Black Trousers or Skirt , coat, tie and white shirt for Hotel and Tourism; Jackets for Journalism.